



**FOREIGN TRAVEL EXPORT COMPLIANCE REVIEW REQUEST FORM**  
**Non-Sponsored Research Related**

To facilitate a pre-travel review for export compliance purposes, please provide at a minimum the following information:

1. Name and Department of PSU Foreign Traveler(s) and budget/fund # to be charged for travel:
2. A listing of all destinations, including, as known, any specific individuals and their affiliations with whom the PSU Foreign Traveler(s) will be working while abroad:
3. A brief description of the work/research to be performed and/or the area of research/academic focus for any research/academic activities to be conducted abroad:
4. A list/description of any equipment, materials, software, records, files or data which will be taken abroad by the PSU Foreign Traveler(s):

In addition to the above, if known, please provide the following additional information:

5. For travel to international conferences, meetings or seminars, the name of the entity/institution or group sponsoring the event:
6. The dates of travel, including any personal travel dates/destinations which precede or follow the University related foreign travel activities: