

LIBERAL ARTS EMBEDDED PROGRAM WEBSITE
INFORMATION REQUEST FORM

If you would like to have your program promoted through the [Liberal Arts Embedded Courses Website](#), please submit the following information to Chelsea Keen (cer19@psu.edu) by **September 1, 2019**.

1. **Program Name:**
2. **Embedded Course Title(s) & Number(s):** Remember, if your travel program runs during a different semester than the course (ex. spring course with Maymester travel), students must also be enrolled in an additional .5-1 credit course during the semester they travel
3. **Program Countries/Cities:**
4. **Program Dates:**
5. **Program Summary:** Please provide a 1-2 paragraph description of the program content, educational activities, etc.
6. **Estimated Program Costs:**
 - o **Program Provider Fee:** Typically includes accommodations, activities, 1-2 meals
 - o **Estimated Air Fare:**
 - o **Estimated In-Country Costs:** Cash to bring for meals, spending money, etc.
 - o **Additional Costs:** Any additional costs for visas, vaccines, etc. (if applicable)
7. **Application and/or Enrollment Process & Deadline (if applicable):**
8. **Pre-requisites/Eligibility (if applicable):**
9. **Photos:** Please send me 1-3 photos of your program/ location to include on the website
10. **Career Benefits:** One of my primary goals is to help students understand the valuable career benefits they can gain through a global experience- and how to articulate these skills to future employers. Below, I've listed several skills that employers are seeking ([NACE, 2017](#)). **Please highlight the skills that you feel students could develop on your program.** (You could even consider adding activities/assignments designed to develop these skills- consult with Chelsea).

Adaptability; Flexibility
Communication- Verbal/Written
Critical Thinking; Problem Solving
Foreign Language Skills
Independence; Confidence
Intercultural Competencies

Interpersonal Skills
Money Management
Organization; Time Management
Professionalism; Work Ethic
Team Work; Collaboration
Tolerance; Open-Mindedness